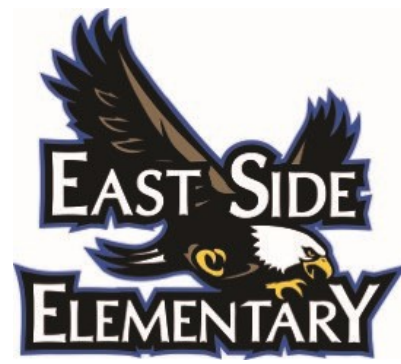


August 2020



WE ARE BACK!!!

How exciting to be back in school! We have missed our East Side Eagles and our staff is eager to welcome our students back and get to the work of educating our bright minds. Students will be learning new procedures for keeping everyone healthy and learning in the days to come. Best of all, we plan to have some FUN along the way!

CLAY COMMUNITY SCHOOLS ATTENDANCE POLICY

A STUDENT ENROLLED IN CLAY COMMUNITY SCHOOLS IS EXPECTED TO ATTEND SCHOOL EACH DAY. SCHOOL ATTENDANCE IS COMPULSORY UNDER INDIANA LAW IC 20-33-2. CLAY COMMUNITY SCHOOLS INTENDS TO UPHOLD VIGOROUSLY THE INDIANA STATUTES RELATING TO SCHOOL ATTENDANCE.

After any illness, parents or guardians are required to send a brief note or phone the school stating the reason for the absence. A phone call on the day of the absence is preferable. If a student's absence will exceed two days, parents should contact the school office and request assignments. If the absence exceeds 3 days, a physician's statement will be required. Please see the student handbook for further attendance information.

School Phone:
812-448-8755

Information regarding absences may be emailed to the following email:
johnsonb@clay.k12.in.us



EAST SIDE ELEMENTARY IS READY!

WE ARE READY TO WELCOME OUR EAST SIDE STUDENTS BACK TO SCHOOL FOR THE 2020-2021 SCHOOL YEAR!!!

WE ARE READY TO SOCIAL DISTANCE STUDENTS IN CLASSROOMS

With current class sizes, we are able to achieve a 6-foot distance between student desks in our classrooms.

WE ARE READY TO SOCIAL DISTANCE STUDENTS IN THE CAFETERIA

With our plan and schedule, no more than 36 students will be in the cafeteria at a time (Typically our seating capacity is 90 students).

WE ARE READY TO SOCIAL DISTANCE STUDENTS IN THE RESTROOMS

Instructional Assistants will be walking students to the restroom in groups of 2 girls and 2 boys.

WE ARE READY TO SOCIAL DISTANCE STUDENTS AT RECESS

Yes, we are having recess! Playground equipment will be cleaned between classes and social distancing will be observed.

WE ARE READY TO SOCIAL DISTANCE STUDENTS IN THE HALLWAYS

Our East Side hallways are marked off in 6-foot increments to help students recognize the proper distance from others.

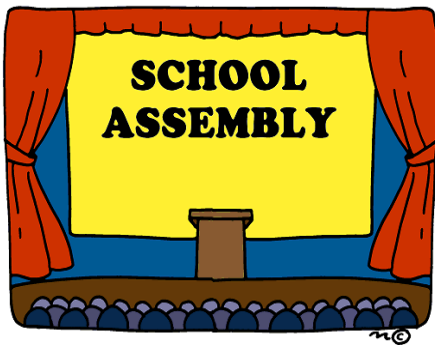
While this new school year is certain to present some challenges, we have planned, brainstormed, and carefully thought about the safety of your children. As always, safety is our top priority!

Other Steps We are Taking:

- Additional Cleaning Staff Hired
- Careful Monitoring of the Health of Students and Staff
- Limiting Visitors to the Office - No Visitors Past the Office
- New Bus and Car Line Procedures
- Face Masks for Students & Staff

STUDENT AGENDAS

Each student will receive a student agenda. This agenda, along with a red plastic folder, will serve as communication tools for parents and teachers. Listed on the first pages of the agenda, you will find much important information. Please read the information carefully, especially those sections which apply to dress code, attendance and behavior. Additionally, East Side would clarify the dress code by requiring that students wear shirts that are at least 2 inches in width at the shoulder. Spaghetti straps and tank tops are not permitted. Please make sure modesty is considered when choosing shorts. Finger tip length is suggested. Also, hair colors such as bright red, blue, etc. are a distraction and not permitted. Fake or real tattoos are also unacceptable. T-Shirts with positive messages only are expected. Parents are required to read and sign-off on the discipline code for Clay Community Schools.



While we will not be able to host our traditional morning assembly at this time, we are planning a Zoom format assembly time in classrooms. AT EAST SIDE, WE LOVE ASSEMBLY so we don't want to miss out on this special time of day. We will continue to say pledges, celebrate birthdays and special accomplishments. We will give away books and of course, COLD HARD CASH \$\$\$.

General East Side Elementary Information 2020-2021

- **Masks are required for all students, staff, and visitors at this time.**
- **Currently, we are allowing only one visitor at a time in the office. There are spots in the foyer and on our Davis Street porch to wait until you are able to enter the office. At this time, no visitors will be allowed past the office. Thank you for your cooperation and help in keeping our staff and students healthy!**
- **It is extremely important that you read all the information coming home with your child. We realize, there is much to take in and read, but it is critical that you know procedures for the year. PLEASE COMPLETE AND RETURN ALL FORMS TO SCHOOL AS QUICKLY AS POSSIBLE. WE NEED EMERGENCY CARDS BACK ON TUESDAY, AUGUST 11. IF YOUR PHONE NUMBER CHANGES, IT WILL BE ESPECIALLY IMPORTANT THIS YEAR THAT YOU CALL OUR OFFICE TO LET US KNOW YOUR NEW NUMBER. *There will be ice cream treats for students who bring all their forms back to school!!!***
- **COMING SOON-GRADE LEVEL MEETINGS:** While we were unable to host an open house this year, grade levels will be preparing videos to send out to our families explaining classroom procedures.
- **Please send in school supplies as you are able. Your child may not be able to manage carrying them all in one day. Just trickle them in. School supplies from the 2019-2020 school year may be sent home over the course of a few days as well.**
- **WATER BOTTLES:** Our water fountains are closed for the time being. Please send in a water bottle for your child each day if you think they will need one.
- **Cell phones are prohibited at school unless they are needed for after school communication. If a student needs to bring their phone for an after school program, they are required to keep the phone in the off position in their backpack throughout the school day. Never are phones permitted to be out of the backpack on East Side busses. Violations of cell phone usage will result in behavioral referrals.**
- **TO KEEP UP TO DATE, PLEASE JOIN OUR EAST SIDE PTO FACEBOOK PAGE.**



NEW 2020-2021 TRANSPORTATION INFORMATION

You will be receiving and completing a transportation form from school to let us know how your child will be getting to and from school. Please be aware that students need to bring a note each time there is a change in transportation. If a student plans to go home with another student, both students need to bring a note to school. Transportation changes must be made and communicated to the school office before **1:00 p.m.** each day to insure the information reaches teachers before the end of the school day. Safety is our number one priority at East Side. Several procedures are in place to make sure that your child stays safe in the car line and bus lot. It is of great importance that parents know the expectations and follow them completely for the sake of all students. We thank you in advance for your cooperation!

CAR LINE INFORMATION

The car line assembles along Davis Avenue. Parents pull along the sidewalk, in single file, to drop off and pick up students. Davis Avenue is a one way street so no U-turns are permitted out of the car line and neither is a turn into the Brazil Nazarene Church parking lot allowed. At no time are you able to pass cars in line in front of you. A right turn onto HWY 40 is the only permissible turn after exiting the car line as we need to keep the line moving. At no time are cars permitted in the bus lot in front of the school during drop off or pick-up. Busses are loaded in the afternoon first and as soon as they have safely departed, the car line begins.

Morning: To provide social distancing between students, one car will be unloaded at a time and students will walk down the back sidewalk into the back door of the school, near the playground. There will be some starting and stopping, so caution will be needed as you proceed in the car line. We will keep things moving as quickly as possible with safety being the priority. **DO NOT PROCEED IN THE CAR LINE UNTIL A STAFF MEMBER GIVES YOU THE GO SIGN. PATIENCE WILL BE REQUIRED.**

Afternoon: A few students are loaded at a time and then the line is permitted to move on. At no time are students allowed to be on the sidewalk when cars are moving. A stop-go sign at the beginning of the car line will let you know when you may safely proceed. For the 2020-2021 school year, students will be kept in classrooms until their name is called for the car line, so a little patience will be required, and will go a long way in assisting our staff in keeping every child safe! Thank you.

BUS INFORMATION

For the 2020-2021 school year, students will have an assigned seat on all busses. At East Side, busses will load one at a time and unload one at a time to provide social distancing for students. If you have questions about bus transportation, please call our transportation office at 812-442-7121.

